

COPY



Doc ID: 038348710003 Type: COR
Kind: BYLAWS
Recorded: 11/07/2022 at 02:51:06 PM
Fee Amt: \$17.00 Page 1 of 3
Polk County Iowa
JULIE M. HAGGERTY RECORDER
File# 2022-00084552

BK 19320 PG 411-413

**AMENDMENT TO BYLAWS
OF WEST COVE TOWNHOMES**

RECORDER'S COVER SHEET

Preparer Information: James E. Nervig, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266. Phone: (515) 274-1450

Taxpayer Information: N/A

Return Address: James E. Nervig, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266

Grantors: N/A

Grantees: N/A

Document or instrument number of previously recorded documents:

Book 588 Page 407, Book 6730 Page 302, Book 12227 Page 956

**AMENDMENT TO BYLAWS
OF WEST COVE TOWNHOMES**

WHEREAS, Section 8, subsection D of Article VIII of the Bylaws of West Cove Townhomes Association is hereby amended by deleting the text of subsection D in its entirety and by substituting in lieu thereof the following new subsection D:

Treasurer

- D. The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; cause an audit of the Association books to be made by a certified public accountant every two years, which audit shall be performed under agreed upon procedures; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy of each to the members.

WEST COVE TOWNHOMES ASSOCIATION

By: _____

[Signature]

President

By: _____

[Signature]

Elizabeth Kennedy, Secretary

CERTIFICATION

We, LARRY LEWIS and LIZ KENNEDY, hereby state that we are respectively the President and Secretary of West Cove Townhomes Association. We hereby certify that the Amendment to the Bylaws set forth in this instrument has been approved at a meeting of the members of the Association by a majority of a quorum of the members present or by proxy, as required by Section 1 of Article XIII of the Bylaws.

WEST COVE TOWNHOMES ASSOCIATION

By: LARRY LEWIS President

By: Elizabeth Kennedy Secretary

STATE OF IOWA, COUNTY OF POLK

This record was acknowledged before me on November 1, 2020, by Larry Lewis and Liz Kennedy, as President and Secretary respectively of West Cove Townhomes Association.

Erin Parcel

Notary Public

